

GLENMARY VOLUNTEER OFFICE

P.O. Box 69, Rutledge, TN37861

606-202-3658 phone

volunteer@glenmary.org

www.glenmary.org/volopps

Glenmary Group Volunteer Program General Information

Thank you for choosing to serve with the Glenmary Home Missioners. Here is some general information to help you with your time with Glenmary.

Mountain Managers: Long-term volunteers known as Mountain Managers facilitate the Glenmary Volunteer Program in Tennessee. The long-term volunteers or Mountain Managers in conjunction with the Glenmary Volunteer Director and Assistant to the Glenmary Volunteer Director to set up each day's schedule at the volunteer sites and act as catalysts between the community and the volunteers. During the service week there will be many staff meetings between chaperones and long-term volunteers. It is important that all problems are addressed during these meetings. Any issues that may hamper the service week and communication need to be addressed during these meetings. The long-term volunteers represent Glenmary and our programs in Union and Grainger counties. Please note you will be spending a good amount of time with the Glenmary Volunteer Director and Assistant to the Glenmary Volunteer Director as well during the week.

Volunteers with us can choose to serve, but oftentimes they can't choose how they will serve. For the volunteer program to work, volunteers must accept that they will serve those in need in the Tennessee mission areas as well as their fellow community of volunteers. The Glenmary Group Volunteer experience is fun, but volunteers must work hard and stretch themselves to reap the greater gifts that the experience has to offer. We ask volunteers to take off their watches and enjoy the week on God's time, to slow down from the hustle and bustle of their lives and enjoy the nature, people, service and the community of faith we hope they will find as participants in the volunteer program.

Every volunteer should bring about \$40 with them. The volunteers have opportunities to purchase T-Shirts, local crafts and to eat at a local restaurant.

Chaperones of groups that drive to the Tennessee site should budget money for gasoline for your vehicles during their week of service. Oftentimes, volunteer groups are asked to use their own vehicles to help transport volunteers to our sites.

Accidents happen, so please make sure that all volunteers have insurance cards or other pertinent information with them when they arrive. It may help to send a copy of the insurance card and medical information for each volunteer when the insurance release forms are submitted.

PLEASE, make sure to inform program staff or the volunteer director if any member of your group has specific allergies to food, environment or insects such as bees or wasps!

Absolutely no alcohol or drugs are permitted at any Glenmary Group Volunteer Site.

Information sheet about the Glenmary Volunteers on Joppa Mountain or Toppa Joppa

1. The physical address of the site is 1943 Joppa Mountain Road, Rutledge TN 37861. The site is located on Google Maps and MapQuest. If you need directions, I would be happy to send them to you.
2. The mailing address of the Glenmary Volunteer Program is P.O. Box 69, Rutledge TN 37861
3. The site is located on a mountain, so be aware that the road is windy to get here. Also, please check the weather before arriving, the Mountain where Toppa Joppa is located is last to be plowed when it snows. You can call Joe Grosek at 606-202-3658 to check on Mountain Road conditions if you are worried about the Mountain being icy.
4. We ask groups to arrive between 3-6 P.M. on the first day but we understand if you arrive later due to driving distance and will work around your arrival time.
5. Groups leave between 7-9 A.M. on the last day as to allow time for driving home. We are open for a group to leave earlier (the current record is 2 AM) if they need more time to drive home
6. The emergency contact number for the Glenmary Volunteer Department is 606-202-3658 which is my cell phone. One can also try to contact the landline at the site at 865-828-3977
7. We ask that all forms and payment be mailed to Joe Grosek, Glenmary Volunteer Director, P.O. Box 69, Rutledge TN 37861 about a week before you come and serve. Any checks should be made out to the Glenmary Home Missioners for payment for the week.
8. We would love to know how many people are coming, the breakdown of sexes, and any injuries and allergies you would love to share with us a week before you come and serve.
9. When arriving please park at the upper building and not at the buildings located on the lower part of the site. The upper building has a large Ramp.
10. There are two outside dogs on the Mountain, Belle and Beta. They are probably the friendliest dogs in the world as they see so many new faces and volunteers. They are outside dogs, so no worries if you are allergic to dogs.